

Cisneros Emerging Leaders Certificate and HIRED! Professional Development Certificate

Texas A&M-SA Leadership Certificate Single & Dual Program Requirement Worksheet

Cisneros Emerging Leaders Institute, Division of Student Affairs One University Way - (210) 784-1452 - <https://jagsync.tamusa.edu/engage/organization/celi> - jeddards@tamusa.edu

Pillar 1 - Leadership Educational Experiences

6 Required Topics

<input type="checkbox"/> Strengths 101	<input type="checkbox"/> Strengths 201	<input type="checkbox"/> Personal Leadership-Mission Statement
<input type="checkbox"/> Civility in Leadership	<input type="checkbox"/> Financial Literacy	<input type="checkbox"/> Time Management

Pillar 2A - Elective Topics 8 Total Topics

<input type="checkbox"/> Productivity and Time Management	<input type="checkbox"/> Goal Setting and Problem Solving	<input type="checkbox"/> Communication	<input type="checkbox"/> Diversity and Leadership
<input type="checkbox"/> Budgeting and Money Management	<input type="checkbox"/> Team Building and Motivation	<input type="checkbox"/> Conflict Management and Negotiation	<input type="checkbox"/> Growth Mindset
<input type="checkbox"/> Inclusive Leadership	<input type="checkbox"/> Moral and Ethical Decision Making	<input type="checkbox"/> Leadership Conference	<input type="checkbox"/> Life Balance and Stress Management

Other Credit Opportunities

<input type="checkbox"/> Alternative Elective	<input type="checkbox"/> Alternative Elective	<input type="checkbox"/> Alternative Elective	<input type="checkbox"/> Alternative Elective
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*Dual Certificate students may complete the below HIRED! Professional Development Certificate courses as 3 of the 8 required electives for both certificate programs

<input type="checkbox"/> HIRED! Your Personal Brand	<input type="checkbox"/> HIRED! Your Digital Legacy	<input type="checkbox"/> HIRED! Your Future Pathway
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Pillar 2B - Leadership Coaching Meetings

Participants must have 3 coaching meetings during their enrollment

		Reports	1st Report	2nd Report	3rd Report	4th Report
Beginning of Enrollment	<input type="checkbox"/> Goal Setting and Leadership Planning	20 hours of Community Service				
Midway of Enrollment	<input type="checkbox"/> Goal Review and Planning		5 Hours <input type="checkbox"/>	5 Hours <input type="checkbox"/>	5 Hours <input type="checkbox"/>	5 Hours <input type="checkbox"/>
End of Program	<input type="checkbox"/> End of Program Review					

Pillar 3 - Community Service - 20 Hours

Participants must complete 20 hours of community service

Pillar 4 - Team Membership, Leadership Experiences and Project Reflections

Academic Project: Team Experience	<input type="checkbox"/> Academic Project: Team Experience Reflection
Organizational Project: Team Experience	<input type="checkbox"/> Organizational Project: Team Experience Reflection

Capstone Experience

Cisneros Emerging Leaders Certificate Capstone Experience	<input type="checkbox"/> Capstone Poster Project Date Completed:	<input type="checkbox"/> Poster Review
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Dual Certificate - Additional Requirements for HIRED! Professional Development Certificate

Students who are enrolled in the dual program to complete the HIRED! Professional Development Certificate must complete the additional requirements on the back of this worksheet.

Important Notes: 1. Students do not need to finish both certificates simultaneously. You may complete the requirements of the Cisneros Emerging Leaders Certificate before completing the additional requirements of the HIRED! Professional Leadership Certificate. 2. Students may receive dual credit by completing 3 of the HIRED! Professional Development Certificate core requirements and receive credit for 3 elective requirements for the Cisneros Leadership Certificate.

HIRED! Professional Development Certificate

Texas A&M-SA Leadership Certificate Single Program Requirement Worksheet

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Pillar 1 - Professional Development Educational Experience			
<input type="checkbox"/> Your Personal Brand	<input type="checkbox"/> Your Digital Legacy	<input type="checkbox"/> Your Future Pathway	
Pillar 2A - Networking Remix			
Participants must have 3 interviews with professionals in field(s) of interest and reflect on those conversations.			
<input type="checkbox"/> Network Connection / Reflection 1	<input type="checkbox"/> Network Connection / Reflection 2	<input type="checkbox"/> Network Connection / Reflection 3	
*Resources will be provided to assist in making these connections			
Pillar 2B - Elective Topics		Pillar 3 - Career Connection	
2 Required Electives		Hours (8 Hours)	
Participants must complete 8 hours of Supporting Career Services or Employer Partners			
<input type="checkbox"/> Interactive Resume Studio	<input type="checkbox"/> Interactive Interviewing Studio	Reports	1st Report
<input type="checkbox"/> Interactive Networking (in person) Studio	<input type="checkbox"/> Interactive Networking (virtual) Studio	8 hours of Career Services Connection Hours	2nd Report
<input type="checkbox"/> Interactive Career Planning Studio		4 Hours	4 Hours
		<input type="checkbox"/>	<input type="checkbox"/>
Pillar 4- One on One Appointment with Career Services Professional in the Mays Center			
<input type="checkbox"/> One on One Appointment			
Capstone Experience			
<input type="checkbox"/> Etiquette Luncheon		<input type="checkbox"/> Participation/ Reflection	

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TEXAS A&M UNIVERSITY - SAN ANTONIO

Henry G. Cisneros Institute for Emerging Leaders